

ASA North West Region

2013 British Gas North West Region Age Group Championships Conditions

1. Introduction

- 1.1 The 'British Gas' North West Region Age Group Championships (hereafter 'the Championships') shall be competed for annually on dates decided by the ASANWR Swimming Management Group and confirmed by the ASANWR Management Board (hereafter the 'Board') and in accordance with the Rules of the ASANWR, ASA Laws and ASA Technical Rules.
- 1.2 The organisation of the Championships shall be managed by the ASANWR Swimming Management Committee with powers delegated to a Championship Manager.
- 1.3 The entry fees will be set annually by the ASANWR Swimming Management Committee.
- 1.4 Coaches requiring access to the poolside must be in possession of a Pass issued by the ASANWR.

The fee for 2013 is £15.00 per pass.

It is mandatory that all Coaches comply with the relevant ASA Child Protection Procedures and have an up to date CRB certificate. (See also section 14 below.)

- 1.5 Any question or dispute arising from these conditions or disputes related to a matter not covered in these conditions shall be determined by the Championship Manager and may be referred to the ASANWR Swimming Management Group at a later date.
- 1.6 ASANWR encourage disability swimmers to compete in these championships subject to their satisfying the conditions set out sections 3 and 4 below.

2. 2013 Championships

- 2.1 The Championships will be held at the **Manchester Aquatics Centre** on Saturday 1st and Sunday 2nd of June, and Saturday 8th and Sunday 9th of June 2013.
- 2.2 **The closing date for entries will be Tuesday April 30th 2013.**
- 2.3 Entries (for both individual entries and for teams) must be returned no later than this date accompanied by the appropriate fee.
- 2.4 A swimmer's age for the individual events shall be as at midnight on June 9th 2013. For the team events age shall be as at midnight on July 28th 2013.
- 2.5 See section 7 for details of entry fees and the method of submitting entries.

3. Eligibility for entry

Individuals

3.1 The Championships shall be open to eligible swimmers, as defined by the ASA, who are members of clubs affiliated to the ASA North West Region and who either:

- Were born in the Region, or
- Reside in the Region.

The ASANWR Swimming Management Group may grant exemption from the residential qualification in individual cases. This will depend upon individual circumstances. Applications for dispensation shall be in writing and shall reach the Championship Manager no later than the closing date (Tuesday April 30th 2013).

3.2 A swimmer must have been a member of the club in whose name he is entered, and registered as such with the ASA at the closing date for entries.

3.3 No individual may compete in the Age Groups if he/she has competed in the equivalent competition of another Region in the same calendar year.

Teams

3.4 Team events shall be open to all clubs affiliated to the ASANWR.

3.5 All teams shall consist of four members

3.6 A swimmer entered in the name of one club in the individual events may not compete in the name of another club in the teams events.

3.7 Clubs may enter one or more teams, but members shall swim for one team only.

3.8 The team events form part of the qualifying round for entry into the ASA National Age Group Championships. As such, swimmers must be aged 10-14 at midnight on July 28th 2013.

4. Disability competitors

4.1 The general conditions for the ASANWR Championships shall apply to disability competitors except where varied by any of the following conditions.

4.2 Swimmers (boys and girls) with the indicated classifications will be accepted for the following events.

- Freestyle 50m, 100m (S1 to S14); 200m (S1 to S5 and S14); 400m (S6 to S14)
- Backstroke 50m (S1 to S5), 100m (S6 to S14)
- Butterfly 50m (S1 to S7), 100m (S8 to S14)
- Breaststroke 50m (SB1 to SB3), 100m (SB4 to SB9 and SB11 to SB14)
- Individual Medley 200m (SM5 to SM4)

4.3 All swimmers must:

- Hold a valid British Swimming Functional Ability Card (FAC) OR a valid Certificate of Disability issued by the ASA at the time of entry.

- Present their FAC or the Certificate of Disability to the referee before the start of the race in which the competitor is entered. Failure to do so will result in the swimmer being liable to disqualification for non-compliance with the rules for a particular stroke.
- 4.4 Qualifying times for disability competitors:
- With a FAC are shown in section 13.
 - With the Certificate of Disability are the times shown in section 12.
- 4.5 Personal Care Attendants/Coaches:
- Personal care attendants will only be permitted for swimmers in the following classes: S1, S2, S3, S4 and S11.
 - A swimmer in any of these classes may have both a coach and a personal care attendant present. No charge will be applied for personal care attendant poolside passes (see section 14).
 - All coaches, chaperones and personal care attendants must conform with the ASA child protection procedures.
- 4.6 Competition format:
- The competition format will be based on disability inclusion within the able bodied programme.
 - All swimmers will be seeded in the heats according to their entry times.
 - Disability competitors will be included within the results for their age group.
 - There will be no separate disability awards.
- 4.7 ASANWR will endeavour to provide an official who holds either an IPC qualification, or an ASA Disability Official to act as the Disability Competition Liaison in each of the sessions where disability athletes are entered.

5. The Events

- 5.1 The individual competition shall consist of the following age groups:
- Boys: 12/under, 13 and 14 years.
 - Girls: 12/under, 13 and 14 years.
- 5.2 Individual events for both boys and girls shall be:
- Freestyle: 100m, 200m, 400m
800m girls only, 1500m boys only
 - Backstroke: 100m, 200m
 - Butterfly: 100m, 200m
 - Breaststroke: 100m, 200m
 - Individual Medley: 200m, 400m.
- 5.3 Finals will be swum in the 100m, 200m and 400m events for:
- 12/under, 13 and 14 year boys.
 - 12/under, 13 and 14 year girls.
- 5.4 The 800m and 1500m events shall be swum as HDW (Heat Declared Winner) with results being announced for the 12/under, 13 and 14 year age groups.

- 5.5 Teams events for both boys and girls shall consist of the following age groups:
- Boys: 10-14 years
 - Girls: 10-14 years
- 5.6 Teams events for both boys and girls shall be:
- 4x100m Freestyle team
 - 4x100m Medley team
 - 4x200m Freestyle team

All teams events shall be swum as HDW. There are no finals for team events.

6. Awards

- 6.1 The first, second and third placed swimmers in each individual Championship shall be presented with gold, silver and bronze medals respectively.
- 6.2 There will be a trophy for the overall Best Club based upon the points accrued in all individual events.

7. Submission of entries

- 7.1 Entries **MUST** be made using Sportsystems Entry Manager. The necessary Sportsystems entry file set can be downloaded from the swimnorthwest website. However, it should be noted that procedure cannot be used for MC swimmers and their entries will have to be made by email or by post.
- 7.2 A swimmer's entry time must be downloaded into Sportsystems Entry Manager from the British Swimming Rankings and have been achieved since **April 30th 2012**. If an entry time cannot be verified against the British Swimming Rankings the entry will be rejected and the entry fee will not be refunded.
- 7.3 Entry fees for each event shall be:
- Individual entries: £5.75
 - Team entries: £12.00
 - Additional entries may be accepted at the discretion of the Championship Manager after the closing date. The Entry Fee for such entries shall be £10.00 per event for individuals and £20 for teams.
- 7.4 A team entry form (see section 14 below) should be submitted (for checking purposes) – this can be sent via email or through the post. Entry times will not be used for team events.
- 7.5 Entries, accompanied by the appropriate entry fee must be received by the specified closing date.

7.6 Cheques should be made payable to: **ASA North West Region** and sent to:

K J Chisholm
33 Rannerdale Drive
Whitehaven
CA28 6LA

Tel: 01946-694019
e-mail: keithchisholm@gmail.com

7.7 Entry fees can also be paid by arranging a BACS transfer; details will be provided on request.

7.8 Qualifying times will be applied to all individual events. There are no qualifying times for any team events.

7.9 Entry times must be:

- 25m times, or
- 50m times converted to 25m times.

All converted times must use the ASA Equivalent Performance Tables (use of the ASA Tables section on <http://www.pullbuoy.co.uk/times/> is permissible).

Where times are converted the second decimal place can be disregarded and entry times should be shown to one decimal place.

7.10 Individual entry times after conversion if necessary must be equal to or less than the qualifying time. Entry times should be shown to one decimal place i.e. the second decimal place can be disregarded.

7.11 **Qualifying times must have been achieved at a Level 1, 2 or 3 Licensed Meet between April 30th 2012 and April 30th 2013.**

7.12 The competitor's club shall be responsible for:

- 7.12.1 Checking and validating the entry times and fees payable.
- 7.12.2 Returning the entry files electronically to the Championship Manager.
- 7.12.3 Sending a cheque or arranging a BACS transfer to cover individual and team entries, and poolside passes.

7.13 **Entries will be checked against the British Swimming Rankings.**

THERE WILL BE NO REFUNDS FOR INCORRECT ENTRIES.

7.14 The Championship Manager reserves the right to correct any time conversion calculations that are found to be incorrect in order that competitors are seeded correctly.

7.15 The Championship Manager reserves the right to restrict entries in the interests of safety, time constraints and to ensure the smooth running of the competition. Where this rule is invoked the swimmers with the fastest submitted times shall take precedence. Events chosen for restriction will be at the discretion of the Championship Manager.

- 7.16 Submitted entry times shall be used for seeding and rejection purposes as required.
- 7.17 Refunds will only be given:
- 7.17.1 Where entrants are denied entry because paragraph 7.15 above has been invoked.
 - 7.17.2 Where a competitor has to withdraw on medical grounds subject to an appropriate medical certificate being received by the Championship Manager.
- 7.18 Once an entry has been submitted improved times will not be accepted.
- 7.19 It is permissible for split times to be used for entries providing that the split time is less than or equal to the appropriate qualifying time. Evidence of the achievement of this split time must accompany the entry as this will not be available from British Swimming Rankings.
- 7.20 Entries from any swimmer who has an outstanding fine from a previous ASANWR competition will not be accepted until the fine(s) have been paid (see also paragraphs 9.3.4 and 9.13.5 below).

8. Confirmation of entry

- 8.1 Draft programmes will be posted on the ASANWR website as soon as possible after the closing date for the competition. These should be used to cross check the accuracy of swimmer entries and to allow any necessary corrections to be made. The final gala programmes will be produced as a result of any corrections that are received.
- 8.2 Clubs will be informed of the reasons for any rejected entries.

9. Meet procedures

Heats

- 9.1 A withdrawal system will be in operation. Competitors or their representatives must inform the organisers at least one hour before the start of the session if they do not intend to swim. Notification may be by email, telephone or text – details will be advised to all competing clubs - or by completing the form shown in section 17 below. There will be no refund of entry fees for such withdrawals unless the withdrawal is for medical reasons in which case an appropriate certificate must be provided.
- 9.2 Any swimmer who has previously withdrawn can be reinstated before the appropriate closing deadline without penalty.

- 9.3 Fines:
- 9.3.1 A fine of £20 may be levied in respect of each competitor/team who fails to withdraw and then does not swim (except in the case of genuine illness or of a proven emergency).
 - 9.3.2 Each 'no show' will be subject to a separate fine of £20.
 - 9.3.3 Fines will be levied on the club which enters a competitor unless the Championship Manager has been advised of any change to the membership status of the competitor.
 - 9.3.4 The individual(s) concerned shall not be eligible to swim in any future ASANWR event until the fine has been paid.
- 9.4 Heat Start Lists will be made available to clubs as soon as possible after the commencement of the warm-up of each session.
- 9.5 Events that culminate in a final shall be spearheaded with the last three heats being cyclically seeded. All heats for HDW events shall be spearheaded.
- 9.6 Competitors are responsible for reporting to the Competitor's Stewards one event prior to the one in which they are competing. This applies to both heats and finals.

Finals

- 9.7 For the finals, the maximum number of places practicable (up to 8) shall be allocated. Two reserves will be declared for finals where possible.
- 9.8 Lanes for finals shall be allocated on the spearhead principle.
- 9.9 The names of finalists and two reserves shall be announced as soon as practicable after completion of the heats.
- 9.10 **Finalists who do not intend to swim must withdraw** by completing the relevant form (see section 16 below) no later than 30 minutes after the end of the Heats session.
- 9.11 **ALL FINALISTS MUST REPORT TO THE COMPETITORS STEWARDS FOR THE FINAL UNLESS THEY HAVE WITHDRAWN.**
- 9.12 Reserves are not obliged to report to the competitors stewards but they may do so if they wish. If they choose not to report there will be no penalty.
- 9.13 Fines:
- 9.13.1 Any withdrawals that are later than 30 minutes after the end of the Heats session may incur a £20 fine (except in the case of genuine illness or of an emergency).
 - 9.13.2 **ANY FINALIST** who fails to withdraw and then does not report to the Competitors Stewards at the marshalling area (except in the case of genuine illness or of a proven emergency) may incur a £20 fine.
 - 9.13.3 Each 'no show' will be subject to a separate fine of £20.
 - 9.13.4 Fines will be levied on the club which enters a competitor unless the Championship Manager has been advised of any change to the membership status of the competitor.

9.13.5 The individual(s) concerned shall not be eligible to swim in any future ASANWR event until the fine has been paid.

9.14 Where a reserve is brought in as a result of a declared withdrawal then the final shall be re-seeded. Where a reserve is brought in at short notice the reserve shall occupy the vacant lane and there shall be no changes made to the allocation of other lanes.

Teams

9.15 Each competing club shall declare their intention to swim by submitting to the recorders a list of the names of its swimmers in swim order (see section 16 below) **no later than one hour prior to the warm up for the session in which the event shall be swum.** If a team sheet is not received by this time then the team concerned will be withdrawn from the event.

9.16 If the individuals or swim order is changed after the declaration form has been submitted, another declaration form must be submitted before the event is swum.

9.17 In the event of a race being recalled following a faulty start, the order of swimming may be changed so that another member of the same team swims the first leg. Substitutions may only be made in the case of an emergency.

9.18 A team shall be disqualified if they do not swim in the declared order.

Other

9.19 Any swimmer who withdraws from a heat or from a final of any event on medical grounds will not be allowed to compete again on the same day. However, they may compete on subsequent days, if any, of the championships. If they do not comply with this requirement they may be fined £20 for each event in which they compete.

9.20 A swimmer/team failing to comply with any of the foregoing conditions shall not be allowed to compete in the Championships.

9.21 Wherever possible there will be at least a 1 hour break after the end of the morning session and before the commencement of the warm up for the finals.

11. Competition Programme

<p>Session 1 Date – Saturday 01/06/13 Time – 8.30am warm up for 9.30am start</p> <p>EVENT 1 Girls 14 Yrs/Under 400m IM</p> <p>EVENT 2 Boys 14 Yrs/Under 100m Breaststroke</p> <p>EVENT 3 Girls 14 Yrs/Under 100m Backstroke</p> <p>EVENT 4 Boys 14 Yrs/Under 200m Butterfly</p> <p>EVENT 5 Girls 14 Yrs/Under 200m Freestyle</p> <p>EVENT 6 Boys 14 Yrs/Under 1500m Freestyle</p>	<p>Session 2 Date – Saturday 01/06/13 Time – TBC</p> <p>EVENT 7 Boys 10-14 Yrs 4x200m Freestyle Team</p> <p><u>FINALS</u></p> <p>EVENTS 8, 9, 10 12/Under, 13 and 14 year Girls 400m IM</p> <p>EVENTS 11, 12, 13 12/Under, 13 and 14 year Boys 100m Breaststroke</p> <p>EVENTS 14, 15, 16 12/Under, 13 and 14 year Girls 100m Backstroke</p> <p>EVENTS 17, 18, 19 12/Under, 13 and 14 year Boys 200m Butterfly</p> <p>EVENTS 20, 21, 22 12/Under, 13 and 14 year Girls 200m Freestyle</p>	<p>Session 3 Date – Sunday 02/06/13 Time – 8.30am warm up for 9.30am start</p> <p>EVENT 23 Boys 10-14 Yrs 4x100m Medley Team</p> <p>EVENT 24 Girls 14 Yrs/Under 400m Freestyle</p> <p>EVENT 25 Boys 14 Yrs/Under 100m Freestyle</p> <p>EVENT 26 Girls 14 Yrs/Under 100m Butterfly</p> <p>EVENT 27 Boys 14 Yrs/Under 200m Backstroke</p> <p>EVENT 28 Girls 14 Yrs/Under 200m Breaststroke</p> <p>EVENT 29 Boys 14 Yrs/Under 200m IM</p>	<p>Session 4 Date – Sunday 02/06/13 Time – TBC</p> <p>EVENT 30 Boys 10-14 Yrs 4x100m Freestyle Team</p> <p><u>FINALS</u></p> <p>EVENTS 31, 32, 33 12/Under, 13 and 14 year Girls 400m Freestyle</p> <p>EVENTS 34, 35, 36 12/Under, 13 and 14 year Boys 100m Freestyle</p> <p>EVENTS 37, 38, 39 12/Under, 13 and 14 year Girls 100m Butterfly</p> <p>EVENTS 40, 41, 42 12/Under, 13 and 14 year Boys 200m Backstroke</p> <p>EVENTS 43, 44, 45 12/Under, 13 and 14 year Girls 200m Breaststroke</p> <p>EVENTS 46, 47, 48 12/Under, 13 and 14 year Boys 200m IM</p>
<p>Session 5 Date – Saturday 08/06/13 Time – 8.30am warm up for 9.30am start</p> <p>EVENTS 49 Girls 10-14 Yrs 4x200m Freestyle Team</p> <p>EVENT 50 Boys 14 Yrs/Under 400m IM</p> <p>EVENT 51 Girls 14 Yrs/Under 200m Butterfly</p> <p>EVENT 52 Boys 14 Yrs/Under 100m Backstroke</p> <p>EVENT 53 Girls 14 Yrs/Under 100m Breaststroke</p> <p>EVENT 54 Boys 14 Yrs/Under 200m Freestyle</p> <p>EVENT 55 Girls 14 Yrs/Under 800m Freestyle</p>	<p>Session 6 Date – Saturday 08/06/13 Time – TBC</p> <p>EVENT 56 Girls 10-14 Yrs 4x100m Medley Team</p> <p><u>FINALS</u></p> <p>EVENTS 57, 58, 59 12/Under, 13 and 14 year Boys 400m IM</p> <p>EVENTS 60, 61, 62 12/Under, 13 and 14 year Girls 200m Butterfly</p> <p>EVENTS 63, 64, 65 12/Under, 13 and 14 year Boys 100m Backstroke</p> <p>EVENTS 66, 67, 68 12/Under, 13 and 14 year Girls 100m Breaststroke</p> <p>EVENTS 69, 70, 71 12/Under, 13 and 14 year Boys 200m Freestyle</p>	<p>Session 7 Date – Sunday 09/06/13 Time – 8.30am warm up for 9.30am start</p> <p>EVENT 72 Girls 10-14 Yrs 4x100m Freestyle Team</p> <p>EVENT 73 Boys 14 Yrs/Under 400m Freestyle</p> <p>EVENT 74 Girls 14 Yrs/Under 100m Freestyle</p> <p>EVENT 75 Boys 14 Yrs/Under 100m Butterfly</p> <p>EVENT 76 Girls 14 Yrs/Under 200m Backstroke</p> <p>EVENT 77 Boys 14 Yrs/Under 200m Breaststroke</p> <p>EVENT 78 Girls 14 Yrs/Under 200m IM</p>	<p>Session 8 Date – Sunday 09/06/13 Time – TBC</p> <p><u>FINALS</u></p> <p>EVENTS 79, 80, 81 12/Under, 13 and 14 year Boys 400m Freestyle</p> <p>EVENTS 82, 83, 84 12/Under, 13 and 14 year Girls 100m Freestyle</p> <p>EVENTS 85, 86, 87 12/Under, 13 and 14 year Boys 100m Butterfly</p> <p>EVENTS 88, 89, 90 12/Under, 13 and 14 year Girls 200m Backstroke</p> <p>EVENTS 91, 92, 93 12/Under, 13 and 14 year Boys 200m Breaststroke</p> <p>EVENTS 94, 95, 96 12/Under, 13 and 14 year Finals of Girls 200m IM</p>

12. Qualifying Times

These are 25m times.

All times must have been achieved between: April 30th 2012 and April 30th 2013 at a Level 1, 2 or 3 Licensed Meet.

Age on the day will be as of midnight on June 9th 2013

	12 years/under		13 years		14 years	
	Boys	Girls	Boys	Girls	Boys	Girls
100m Freestyle	01:08.5	01:09.8	01:03.7	01:05.4	01:01.5	01:04.3
200m Freestyle	02:27.7	02:28.7	02:16.8	02:21.5	02:13.7	02:17.2
400m Freestyle	05:10.5	05:15.7	04:55.0	04:56.3	04:38.5	04:50.6
800m Freestyle	N/A	10:14.6	N/A	09:54.8	N/A	09:45.1
1500m Freestyle	19:49.9	N/A	18:44.1	N/A	18:03.5	N/A
100m Breaststroke	01:29.8	01:31.3	01:21.7	01:24.3	01:19.7	01:22.9
200m Breaststroke	03:11.6	03:12.4	02:56.6	03:03.5	02:49.6	02:58.4
100m Butterfly	01:20.1	01:19.4	01:12.6	01:15.8	01:09.5	01:13.1
200m Butterfly	02:58.0	02:57.7	02:45.9	02:49.8	02:38.5	02:46.2
100m Backstroke	01:17.9	01:18.4	01:11.7	01:14.2	01:09.7	01:12.5
200m Backstroke	02:46.7	02:42.8	02:34.3	02:38.3	02:28.9	02:35.6
200m IM	02:49.9	02:48.5	02:37.6	02:40.5	02:29.9	02:36.9
400m IM	06:08.8	05:58.5	05:33.9	05:37.8	05:18.5	05:31.8

13. Disability Qualifying Times

Age on the day will be as of midnight on June 9th 2013. Times may be achieved in either a long course or a short course pool.

		Freestyle				Back		Fly		Breast		IM	
		50m	100m	200m	400m	50m	100m	50m	100m	50m	100m	200m	
S1	Boys	02:10.7	05:23.5	11:38.5		02:27.9				02:31.7			
	Girls	04:05.2		10:35.9		05:07.0		02:38.6		03:38.0			
S2	Boys	01:43.5	03:45.7	07:57.7		01:43.5		02:10.7		01:33.6			
	Girls	01:59.8	04:24.1	09:36.7		01:44.3				02:18.1			
S3	Boys	01:23.9	02:45.1	06:07.7		01:14.4		02:11.2		01:20.4			
	Girls	01:29.2	03:11.6	07:34.1		01:47.6		01:52.6		01:59.4			
S4	Boys	01:03.1	02:16.0	04:50.6		01:14.4		01:16.2			02:35.6		
	Girls	01:25.2	03:10.1	06:29.7		01:26.4		02:42.0			03:05.9		
S5	Boys	00:53.9	02:01.1	04:21.0		01:02.2		00:59.5			02:35.0	SM5	05:43.9
	Girls	01:00.6	02:12.1	04:37.9		01:25.7		01:14.6			02:54.9		05:33.7
S6	Boys	00:48.1	01:48.8		08:18.5		02:01.5	00:50.3			02:19.3	SM6	04:23.0
	Girls	00:57.1	02:01.9		08:54.0		02:22.5	01:02.1			02:41.4		05:10.9
S7	Boys	00:45.4	01:38.4		07:38.8		01:56.1	00:49.2			02:12.2	SM7	04:11.5
	Girls	00:53.3	01:56.1		08:30.3		02:16.5	00:57.6			02:35.2		05:00.0
S8	Boys	00:42.1	01:33.3		07:12.8		01:48.0		01:39.2		01:53.6	SM8	03:55.5
	Girls	00:50.5	01:48.2		08:15.0		02:08.3		01:57.3		02:11.9		04:31.2
S9	Boys	00:41.5	01:30.7		06:53.7		01:42.0		01:37.1		01:47.8	SM9	03:44.1
	Girls	00:46.9	01:41.8		07:32.6		01:55.7		01:52.2		02:07.1		04:10.1
S10	Boys	00:38.2	01:24.4		06:37.1		01:37.2		01:32.4			SM10	03:35.6
	Girls	00:45.9	01:38.3		07:23.6		01:50.4		01:50.5				04:06.3
S11	Boys	00:42.2	01:35.4		07:30.8		01:49.2		01:42.3		01:58.4	SM11	03:56.4
	Girls	00:50.7	01:51.7		08:26.1		02:07.4		02:23.7		02:25.9		04:46.0
S12	Boys	00:39.0	01:27.1		06:51.4		01:38.5		01:36.0		01:48.5	SM12	03:35.7
	Girls	00:44.4	01:36.4		07:27.6		01:51.2		01:49.7		02:08.3		03:58.0
S13	Boys	00:38.6	01:24.6		06:37.6		01:37.6		01:30.2		01:47.3	SM13	03:28.4
	Girls	00:44.7	01:37.8		08:16.8		02:03.7		01:50.2		02:10.4		04:00.6
S14	Boys	00:41.6	01:30.1	03:11.9	07:06.2		01:42.8		01:39.3		01:49.5	SM14	03:49.8
	Girls	00:46.0	01:39.6	03:33.1	07:41.6		01:50.8		01:54.5		02:09.4		04:09.7

14. Application for Poolside Pass

Each coach/member of team staff requiring access to the poolside at ASANWR Championships **must** be in possession of a pass issued by the ASANWR. It is mandatory that all Coaches comply with the relevant ASA Child Protection Procedures and have an up to date CRB certificate. Mixed teams must have both male and female coaches/team staff.

The passes will be issued in the name of a club and are transferable between club personnel. Clubs must purchase sufficient poolside passes so that all of their team staff members are in possession of a pass when they are on the poolside.

It would be most helpful if the names of those individuals who will use the passes could be given below although it is accepted that this may not be completely achievable.

Club			
No. of poolside passes required @ £15.00		Fee enclosed	£
Contact Name			
Telephone Number			
E-Mail Address			

Names of coaches/team staff

Declaration

I certify that the coaches who are attending on the poolside for our club have an up to date CRB certificate.

Signed _____ Club Position _____

Name: _____ (Please PRINT)

15. Team entry form

Club: _____

Contact Name: _____

Telephone Number: _____

E-Mail Address: _____

	Distance	Freestyle	Medley
Boys	4x100m		
Boys	4x200m		
Girls	4x100m		
Girls	4x200m		

You may enter more than one team – enter your number of teams in the appropriate box.

Total No. of entries ____ @ £12.00 via Sportsystems Entry Manager; by any other method £15.00

Fee Enclosed £ _____

Declaration

I certify that the above details are correct and comply with ASA regulations.

Signed _____ Club Position _____

Name: _____ (Please PRINT)

16. Finals withdrawal form

FINALISTS wishing to withdraw from a final must submit this form to the Recorders in the Timing Suite no later than 30 minutes after the end of the Heats session.

**ALL FINALISTS MUST REPORT TO THE COMPETITORS STEWARDS FOR
THE FINAL UNLESS THEY HAVE WITHDRAWN**

Reserves are not obliged to report to the competitors stewards but may do so if they wish. If they choose not to report there will be no penalty.

Swimmers Name: _____

Club: _____

Event No. of Final	Age	Distance	Stroke

Time of Delivery of the withdrawal form: _____

Received By: _____

Date: _____ Time of Receipt: _____

----- **Please detach and retain lower portion** -----
when the form has been submitted

Finals Withdrawal Form -RECEIPT

Name: _____ Age: _____

Club: _____

Event No. of Final : _____ Distance: _____ Stroke: _____

Form received by: _____

Time of Delivery of the withdrawal form: _____

17. Declaration Form for relay events

Each competing club **MUST** declare their intention to swim by submitting to the recorders a list of the names of its swimmers in swim order no later than one hour before the start of the session in which they are due to swim. The team members and/or order of swim can be changed BUT another Declaration Form must be submitted.

Club/team name: _____

Event No. _____ Session No. _____

Please tick as appropriate

4 x 100m medley team	<input type="checkbox"/>	4 x 100m freestyle team	<input type="checkbox"/>	4 x 200m freestyle team	<input type="checkbox"/>
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Type of Team	Male	<input type="checkbox"/>	Female	<input type="checkbox"/>
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NAMES OF SWIMMERS IN SWIM ORDER

1.
2.
3.
4.

Coach: _____

Signature: _____

Received By: _____

Date: _____ Time of Receipt: _____

18. Heats withdrawal form

Club: _____

Session No: _____

Competitors wishing to withdraw from a heat may use this form. When completed it should be submitted to the Recorders in the Timing Suite. Any competitor who does not swim AND who fails to withdraw shall be fined.

If the withdrawal is on medical grounds then the swimmer MUST withdraw from all other events on the same day. If they do not withdraw from later events then they will be fined £20 for each event in which they compete.

Event Number	Event title	Competitor Number	Swimmer Name

Name (Print): _____

Signed: _____